



POSITION DESCRIPTION

Position Title:	Clinical Psychologist / Psychologist
Program:	ATAPS
Location:	IDGP Office Wollongong and various other in the Illawarra
Conditions of Employment:	Health Professionals and Support Services Award 2010 National Employment Standards IDGP Policies and Procedures Employment Contract
IDGP Classification:	HP3
Hours:	Part-time / full time (some flexibility)
Term of Employment:	To 30 June 2011 with possibility of extension dependent on funding

Purpose of the Position

To contribute to development and delivery of the Perinatal Depression Service and to assess and diagnose psychological disorders and provide evidence-based psychological therapies to adult clients referred by general practitioners (GPs), in keeping with the client's GP Mental Health Care Plan, and within the guidelines of the Access to Allied Psychological Services and Better Access to Mental Health Care initiatives.

Key Responsibilities

Clinical

1. Provide evidence-based, focused psychological strategies (CBT, psycho-education, relaxation strategies, skills training, interpersonal therapy) to individuals or via group therapy to perinatal, and other, adult clients referred under a GP Mental Health Care Plan.
2. Maintain accurate case notes for clients using an electronic clinical record and according to IDGP Clinical Psychology Service (CPS) protocols and professional standards.
3. Participate in case review meetings, contribute to care plans and participate in planned case conferences with GPs and other health professionals involved in the client's care as required.
4. Provide written reports to the client's referring GP with information regarding assessments undertaken, treatment provided; and recommendations on future management of the client's disorder, according to CPS protocols.
5. Participate in weekly group supervision sessions and individual supervision sessions as agreed.

General

6. Assist the CPS Team Leader with service planning, policy and procedure development and other administrative functions relevant to service provision (including assessment procedures, protocols for individual and group treatment programs, pathways and procedures for referral).
7. Assist with the development and implementation evaluation activities, continuous quality improvement activities, and contribute to national evaluations and Minimum Data Sets under funding agreements.
8. Prepare recommendations, reports and proposals and document processes and findings as necessary to meet IDGP requirements.

9. Participate in organisation-wide team meetings, collaborative planning activities and quality assurance activities.
10. Occupational Health and Safety responsibilities as identified in IDGP policies and procedures
11. Equal Employment Opportunity responsibilities as identified in IDGP policies and procedures

Personal Profile

The essential experience, knowledge, skills, competencies and qualifications a person requires in order to successfully fulfil the responsibilities of the position.

- Clinical Psychologist - Masters Degree or higher in Clinical Psychology, or working towards same
- Current registration with the NSW Psychologists Registration Board
- Membership/eligibility for membership of the Australian Psychological Society College of Clinical Psychologists
- Experience in assessment and diagnosis of mental health disorders, and provision of Cognitive-Behaviour Therapy and other evidence-based focused psychological strategies
- Demonstrated interest and/or experience in the treatment of perinatal mood disorders
- Demonstrated understanding of key issues in comprehensive Primary Health Care
- Ability to use a desktop computer, with familiarity with the Microsoft Windows environment and Microsoft Office applications and capacity to learn how to use a new clinical software package for keeping of electronic client records.
- Current drivers licence and have access to a comprehensively insured motor vehicle (desirable)
- Teamwork: the ability and desire to work collaboratively with others in a team, particularly where dissimilar activities/disciplines need to be integrated to achieve goals.
- Written and verbal communication skills: the ability to ensure that information is passed on to others who should be kept informed and to express yourself clearly and appropriately in verbal and written interactions
- Innovation and Flexibility: the ability to develop, or support the introduction of new and improved ideas, projects, solutions, methods, products, procedures or technologies and gain others' support. Openness to different and new ways of doing things with a willingness to modify your preferred way of doing things.
- Stress Management: the ability to keep functioning effectively when under pressure and maintain self control in the face of hostility or provocation.

Child Protection

This position is designated as child-related employment. Child-related employment means any employment, where at least one of the responsibilities of the position involves direct contact with children where that contact is not directly supervised. The *Child Protection (Prohibited Employment) Act 1998* makes it an offence for a person convicted of a serious sex offence (a Prohibited Person) or a Registrable Person under the *Child Protection (Offenders Registration) Act 2000*, to apply for, undertake or remain in child-related employment. To apply for, undertake or remain in this position you are required to:

- Declare that you are not a Prohibited or Registrable Person under the above-mentioned Acts;
- Provide proof of identity using documents adding up to a minimum of 100 points as required by the 100 Point Check under the *Financial Transaction Reports Act 1988*.
- Consent to a Working With Children Background Check;
- Be validated by an Approved Screening Agency (NSW Health Employment Screening and Review Branch) as being eligible for child-related employment.